

SOUTH CAROLINA MUSIC EDUCATORS ASSOCIATION

EXECUTIVE BOARD MEETING

Saturday, August 10, 2013
River Bluff High School
320 Corley Mill Road, Lexington, SC 29072

AGENDA

Call to Order by President at 10:05 am

- Ñ Mileage Record passed around to members to be completed and returned to Patti Foy
- Ñ Address Sheet passed around to members to be updated and returned to Lisa Rayner

Members Present

Mark Britt – *President, SCMEA*

Chris Selby – *Immediate Past-President, SCMEA*

Lisa Rayner – *President-Elect, SCMEA*

Patti Foy – *Executive Director, SCMEA*

Joe Meshach – *Parliamentarian, SCMEA*

Gina Jolly – *President, Choral Division*

Donna Barrick – *President, Elementary Division*

David Perry – *President, Higher Education Division*

Colleen Marcou – *President, Orchestra Division (late arrival – previous commitment)*

Tony Lenti – *President, Piano Division*

Martin Dickey – *Past-President, Band Division*

Marsha Gross – *Immediate Past-President, Orchestra Division*

Joe Gullledge – *President-Elect, Band Division*

Elise Helms – *President-Elect, Elementary Division*

Doug Presley – *President-Elect, Higher Education Division*

Margaret Selby – *President-Elect, Orchestra Division*

Sharon Doyle – *Chair, Conference Committee*

Phil McIntyre – *Chair, Exhibits Committee*

Barbara Rich – *Chair, Retired Members Committee*

Melanie Gladstone – *Chair, Special Learners Committee*

Mike Weaver – *Chair, Research Committee*

LH Dickert – *Guest – Guitar Committee*

Pat Wylie – *Guest - Past Historian*

Introduction of Guests and President's Notes

- LH Dickert is attending as a guest to discuss the possibility of a guitar committee
- Thank you to Chris Selby who served us honorably as President of SCMEA

- Thank you to Pat Wylie who has served us faithfully as Parliamentarian for many years. He is attending the meeting to assist with Joe Meshach's transition from Immediate Past-President of the Band Division to Parliamentarian for the Executive Board.
- Thank you to Mary Lou Schweickert who agreed to serve as Tri-M Chairperson
- Melanie Gladstone is moving but would like to continue as Special Learners Chair
- Lorrie Crochet has been asked to head Collegiate Chair – awaiting her response

Approval of Minutes from May Meeting

- Minutes from May Meeting were emailed to the Executive Board by Joe Meshach prior to this meeting
- Barbara Rich, Retired Members Chair, asked that The Retired Members Report from May read as follows:
 - There are 100 retired NAFME members for 2013. The five-year average is 101.
 - There were 21 retired NAFME members registered for the 2013 SCMEA Conference. The five-year average is 22.
 - There were 11 registered members and 3 guests who attended the Retiree Luncheon at the 2013 Conference. This compares with 10 members and 2 guests in 2012.
- Motion and second made to approve minutes. Motion approved unanimously.
- A reminder by President that voting members are comprised of the Executive Council, Presidents, and Past-Presidents

Update from NAFME National Assembly and Board Meetings

President Mark Britt provided a summary of the meeting which was also attended by Lisa Rayner and Christine Fisher in Virginia in July.

- Friday was spent in Washington, D.C. on Capitol Hill for NAFME Advocacy Day. Mark, Christine and Lisa met with the legislative aides for the offices of Senator Graham, Senator Scott, and Representative Clyburn. Items discussed included the implications of the ESEA Legislation for music education and the STEM to STEAM Caucus led by Representative Aaron Schock (R-III) and Representative Suzanne Bonamici (D-OR). Both Representatives addressed NAFME members on the morning of Advocacy Day.
- National Honor Ensembles – please encourage members of chorus, band and orchestra to audition. SCMEA is guaranteed a percentage of slots – we did not meet that percentage this year. Another wonderful opportunity for our students is the US Army All-American Marching Band.
- Common Core Standards – please check the common core website and submit your feedback
- Christine Fisher represented us well as Southern Division President at the National Assembly, NAFME Executive Board meetings, and the Southern Division Board Meeting.

SCMEA STATUS REPORTS

Executive Director's Report

- Patti Foy presented and explained to the Board both the Balance and Loss & Profit Sheets (previous year comparison)
- Patti created an Orientation Briefing Packet for the Board members and asked each member to sign and return a conflict of interest sheet.

- SCMEA holds non-profit status – divisions do not – all tax returns go through the umbrella organization of SCMEA. Divisions need to turn in tax forms in October so they can be reviewed by the SCMEA accountant.
- Insurance has been purchased for the divisions by SCMEA
 - Liability – 2 million dollars
 - Directors and Officers insurance – will check to see if non-officers are covered
 - Dishonesty Bond – covers every person who handles money for SCMEA in the state
- SCMEA receives \$26 per each NAFME membership purchased for South Carolina
- The money collected by SCMEA to include dues membership and 50 cents from each division for every Honor Ensemble audition goes to pay for SCMEA expenses which include the Executive Director's salary, accountant fee, and insurance premiums.
- Non-profit means SCMEA can't make money, but we are allowed a certain percentage in reserve to cover expenses in case of any unforeseen issues.
- We have maintained 501 C3 non-profit status for 6 years now
- Will post policies and procedures to SCMEA website

Conference Report – Sharon Doyle

- Make sure new people check the web for conference forms – they've been on the website since mid-June – please use the forms and times that are put on the forms
- All materials from divisions are due by September 1st to Sharon Doyle – her email is on the website
- Sharon has already received an entire stack of at-large and industry session requests (10-15)
- Division sessions will be scheduled first – then at-large and industry showcases
- Our biggest concern is that this is our last year in Charleston – we want it to be our best yet – please talk up the last conference in your divisions but be sure to balance the talk with interest for the Conference in Columbia
- Many of the sessions are being led by out-of-state clinicians
- Jason Sprinkle is the equipment chair onsite but be reminded that Divisions are responsible for securing instruments, equipment, stands etc. and for their delivery to the Convention Center. Each Division Conference Chair and Equipment Person needs to make arrangements in advance with Jason if they need his help to transport equipment.
- Risers are always an issue – please work on it earlier this year – choral and elementary please try to secure risers from the same place as last year – they worked well and were able to fit together securely
- Any questions? Email Sharon Doyle AND OBSERVE THE DEADLINES!!!! Sept. 1st 😊

Other SCMEA Conference Notes

- NAFME will bring a resource center this year – they will need 2 booth spaces and will bring 1 person to staff it
- Do we want them to focus on advocacy materials or resource materials?
- Friday morning's general session will be at 9:30 am – this is different from last year's schedule. We will be able to announce scheduling changes from the stage since it's earlier in the morning. This general session would be a kick-off session for the conference – keynote speaker Tim has to be at another conference that afternoon – he might do a stand-alone session.
- Nancy Ditmer, current NAFME President, will speak at Saturday's general session and has also offered to present a session.

- Mark has only had one group to apply to perform at the general session – handbells – Divisions, please send general session performance requests to Mark
- We need to address the bus parking issues in Columbia – can SCBDA assess bus parking situation and come up with a plan - Would we have to rent a parking lot? How much time to unload and load?
- Sharon Doyle would like to meet with conference people in Columbia in January so we can report more information at the board meeting in February.

COMMITTEE AND REPRESENTATIVE REPORTS

- Make sure to post reports on the SCMEA Executive Board Forum. You must be registered and accepted to post to the Forum, so please register if you have not yet done so.

Awards – Chris Selby

- All forms are linked and updated online
- Do we want a teacher of the year award? Chris offered to put together some criteria and will propose something at one of the next meetings
- Phil McIntyre suggested a committee to choose a person, not necessarily require a lot of paperwork or a lot of people to vote on to make the decision – we need to streamline the process
- Difficult to get plates done for plaques in time for Feb. presentations – e.g., Hall of Fame plaque

Collegiate Membership – Chair TBD

- Teacher Evaluation Task Force was formed for a one time endeavor – should we appoint someone to continue this cause? Could the teacher education person keep track of this and report on this? After some discussion, the Higher Ed Division offered to keep track of this – Doug Presley, David Perry, Michael Moore

Historian – Chair not present

- Mark Britt reported that he, Jed Thomas, and Joe Meshach are working on a site to host our artifacts – USC is willing but details need to be ironed out

Research – Michael Weaver

- No updates at this time

Special Learners – Melanie Gladstone

- Concerned that there is a full time and part-time music teacher at the School of the Deaf and Blind – but neither have a special education background
- Melanie is going into special education advocacy and will be moving out of state. We thanked Melanie for her service and asked her to continue to submit items of interest to the SC Musician for publication

SC Musician – Chair not present

- Please send current calendar/schedule for the year to Jeremy
- All contact info for presenters, performers, etc. need to go to Jeremy so he can contact them for the info he needs for the SC Musician Conference Issue
- Please send an updated officer list to Jeremy ASAP

DIVISION REPORTS

- Please register and post Division reports to the SCMEA Executive Board Forum

Band Division – Joe Gulledge, *President-Elect*

- Working on performing groups for convention

Choral Division – Gina Jolly, *President*

- Working really hard on choral website – using an easier program
- Andre Thomas (FSU) and Carol Krueger will present at the Conference

Elementary Division – Donna Barrick, *President*

- Will post report to the forum

Higher Education Division – David Perry, *President*

- Pursuing the idea of organizing a mini conference for our best and brightest prospective music educators. Looking at bringing in Kim Counsel for a mini conference within the SCMEA Conference.

Orchestra Division – Marsha Gross, *President*

- 3 orchestras at region level as well as at All-State
- Margaret Selby will be organizing the conference – working on that now

Piano Division – Tony Lenti, *President*

- Submitted report online
- Making decisions soon on conference sessions, recitals, etc.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Conference Direct Update – Laura has contacted all of the hotels in North Charleston to get better deals and kickbacks for us – larger variety of prices from additional hotels
- Trying to get us more rooms in Columbia for our next Conference
- 128 responses for constitution/by-laws changes on Survey Monkey with 95.3 % approval

Website – Mark Britt

- Need more detailed board member job descriptions - please have descriptions by the Executive Board Meeting in February – will compile into a more formal/uniform document
- Exploring some free webmaster sites – e.g., Wordpress
- Do we want to explore companies to present a branding/PR plan to a smaller committee to make a decision? A suggestion by Martin Dickey to include division websites, etc. in the mix

Other Notes

- Introduction of Guest – LH Dickert from Winthrop University
 - Due to large number of guitar programs in the public schools, we would like to create a guitar committee and explore educator interest

- Present some guitar clinics, etc. at the Conference and decide if in the future we might want to create a guitar division
- We have 220+ high schools in SC and 52 classroom guitar programs
- Florida (FMEA) has a well- structured and established guitar program in place – LH would like to adapt this program for SC (Ed Prassey) GAMMA – for \$150 fee will provide guitar level 1 instruction – looking for great interest in SC
- Motion and second made to form a guitar committee with LH Dickert appointed as chair. Motion passed unanimously.

ANNOUNCEMENTS

- Elementary Harp Ensemble being created in Sumter

President adjourned the meeting at 12:15 p.m.

Several Board Members stayed to take a tour of the facilities at River Bluff High School

Respectfully Submitted,
Lisa Rayner, *SCMEA President-Elect*