



Job Title: Music Teacher, Choral Director, Fine Arts Coordinator

Status: Full-time

Supervisor: Upper School Head

Date Prepared: March 2026

We exist to cultivate students of wisdom and virtue by educating to the highest standards of the classical, Christian tradition for the glory of God.

Job Requirements

- Full support of Providence's statement of faith, mission and values
- Minimum bachelor's degree
- Knowledgeable and enthusiastic
- Strong communication and organization skills
- Previous teaching experience preferred

Teaching Responsibilities

- Conduct oneself with Christ-like professional behavior
- Maintain an orderly, clean, and joyful classroom
- Lift students' hearts and minds to the transcendentals of truth, goodness and beauty
- Create an atmosphere of scholastic excellence
- Teach general music classes including:
 - K-6: Rhythm and Meter, Melody and Tonality, Form, Texture and Harmony through exploration and play with a focus on solfège methodology
 - 7-12: Choral focus with theory, history, choral literacy
- Coordinate Upper School Fine Arts electives
- Lead choral ensembles: Upper School, Grammar School (before school)
- Integrate with Simply Providence Academy in a class and all-school programs
- Organize and lead worship for monthly chapel service
- Coordinate and direct all-school *Adeste Fideles* Lessons and Carols Christmas service
- Plan and lead spring Fine Arts showcase
- Plan and lead Upper School musical theater Scenes program
- Participate in state competitions such as Honor Choir and All-State
- Assist in planning and leading Opening Convocation, Recitation Days, and Graduation
- Cultivate professional development relationships in the community
- Praise hard work, effort, and aptitude as well as good behavior and character
- Utilize classical methodology in instruction
- Communicate regularly and clearly with parents
- Foster collegiality amongst faculty and staff
- Grow as a lifelong learner by studying in and outside your subject area, reading or listening to classical literature and classical education books, articles, and podcasts
- Daily duties as assigned

Schedule

- Tuesday – Friday, 35 Weeks, 7:25am - 3:45pm
- Monday rehearsal times as needed for performances
- Other work days include Faculty Orientation Week, trimester Monday Professional Development days, monthly Faculty Meetings
- Daily duties as assigned
- Summer Professional Development