

Job Description: Organist-Choirmaster, St Timothy's Episcopal Church

The position of Organist-Choirmaster at St. Timothy's Episcopal Church is a part time position (not to exceed an average of 12-15 hours per week) under the supervision of the Priest in Charge. The Organist-Choirmaster will be the primary leader of the Parish Music Program.

The mission of the music program is to contribute to our parish “worshipping in the beauty of holiness” (Psalm 96:9) by drawing from the Anglican choral tradition, as well as from the gifts and abilities of our community within the framework of the Episcopal Church’s musical resources.

Music is primarily provided by our organ, which is a 1963 two manual Wicks, 14 ranks. We also have a Young Chang baby grand piano.

The annual salary for this position is \$17,000.

Please contact Fr. Tyler Proctor at fathertylerp@gmail.com and CC sttimothyscolumbiasc@gmail.com with a resume if interested.

Website: <https://www.sainttimothyscolumbia.com/>

Recorded Services: <https://www.youtube.com/@St.TimothysColumbiaSC>

Responsibilities include but are not limited to:

- Providing music for all Sunday morning, Christmas, Ash Wednesday, and Holy Week services
- Directing the Parish Choir for services, Wednesday Evening rehearsals and other services as planned
- Working with the Priest in Charge and Worship Committee (when formed) to plan the liturgical offerings throughout the year
- Preparing and managing the budget for the Music Program
- Ensuring that the music library and the Church's instruments are maintained
- Recruiting substitute organists for vacation Sundays

Wedding & Funeral Services

- Wedding fees will be worked out directly between the couple and the Parish Musician.
- Funerals - an honorarium is appropriate for funerals; assistance in obtaining replacements would be appreciated if the Parish Musician is unavailable. The Parish Musician has the Right of First Refusal.

Regularly scheduled work hours:

- Wednesday Evening Choir Rehearsal (Sept. — May)
- Sunday morning rehearsal and one service
- High Holy Days as appropriate and as planned in advance

The Priest in Charge, will meet with the Parish Musician regularly, as scheduled by mutual agreement; or at least once annually to review and discuss Parish Musician's responsibilities and goal attainment levels.